

# Transfer & Multiple Now Done On My.Scouting

On the “My Application” tab you can transfer yourself as an adult volunteer or your youth member from unit to unit.

Unit leaders will be able to transfer youth by going to the new “Roster” feature in “Member Manager” and “Organization Manager” and select the youth who need to be transferred, then click the “Transfer” icon.

This will create a transfer application which will be sent to the new unit with the ability to be approved in “Application Manager”.

Transfers will take 48 hours to sync with the new unit.

The “Roster” tool also allows unit leaders to email other leaders in the unit directly from the tool.

Editing youth and adult profiles, and printing rosters and membership cards is also available in the updated tool.

Transfers and Multiples Job Aid